

Winterbourne Stoke Parish Council

Meeting of the Winterbourne Stoke Parish Council held at the Stonehenge Visitor's Centre, Winterbourne Stoke on Monday 28th May 2018 at 7.00 pm

In Attendance: Parish Councillors: Dr A Shuttleworth, I West (Items 1-3 only)
R Watts, A Zacks-McGoldrick, T De-Jonge
Apologies: Wiltshire Cllr D Henry
Parishioners: Three present (Items 1-3 only), four present (Item 4 to the end)
Clerk: J Carr

1	Opening Statement by the Clerk.
	<p>The Clerk welcomed everyone to the meeting.</p> <p>The Clerk asked for nominations for the position of Chairman. Cllr A Zacks-McGoldrick proposed Cllr Dr A Shuttleworth; he accepted the nomination and it was seconded by Cllr R Watts. Cllr T De-Jonge agreed to the proposal; Cllr I West abstained from the vote.</p> <p>The Chairman asked for nominations for the position of Vice-Chairman. Cllr I West proposed Cllr A Zacks-McGoldrick; he accepted the nomination and it was seconded by Cllr Dr A Shuttleworth. Cllrs T De-Jong and R Watts agreed to the proposal.</p> <p>The Chairman passed control of the meeting to the Vice-Chairman.</p>
2	Adjournment for Parishioners' Questions.
	<p>Mr D Hillier raised three questions pertaining to Action 09/05-02 (the switching off of street lights during the hours of darkness):</p> <ol style="list-style-type: none">1. Has a risk assessment been carried out?2. Were parishioners consulted?3. Do the current cllrs agree to the proposal? <p>In response the Clerk and Chairman stated:</p> <ol style="list-style-type: none">1. Any risk assessment will be carried out by Wilshire Council as it is their initiative.2. Yes.3. Whether or not current cllrs agree is irrelevant as the course of action has already been decided.
3	To confirm the minutes from the Parish Council meeting held on 26th March 2018.
	<p>The Vice-Chairman asked for agreement on the minutes from the last meeting. Cllr West complained about the tone of the previous minutes especially regarding the discussion around the Parishes Magazine; he then resigned and passed the Vice-Chairman his letter of resignation asking for it to be read out which it duly was. Mr West then complained about the treatment of the Parishes Magazine as a church magazine which he refuted vociferously. Cllr Dr A Shuttleworth pointed out that the lead editorial on page three was signed off by the Benefice Vicar which establishes it as a church magazine for the benefit of the benefice parishes.</p> <p>Note for Clarification: From the Diocese of Salisbury's website - A benefice is a parish or group of parishes, normally under the care of a single stipendiary (paid) minister, although a number of other arrangements are possible. We (Salisbury Diocese) have 148 benefices.</p>

	<p>Notwithstanding the discussion pertaining to the lineage of the magazine it was agreed that it of benefit and the Clerk would contact the editor requesting a pdf (or similar) copy that can be added the Parish Council’s website.</p> <p>Action: Clerk - (05/18-01)</p> <p>The minutes from the previous Parish Council meeting were agreed by the four remaining cllrs and signed by the Chairman.</p>	
<p>4</p>	<p>To report, for information only, any matters arising from the minutes.</p> <p>The following actions were outstanding from the previous meeting:</p> <p>a. (03/18-01) See Item 3 regarding the discussion on the Parishes Magazine. Action Closed.</p> <p>b. (09/15-02) Contact has not been made with the Wiltshire Council “lighting man” (Stuart Brown); however, things may have moved on with Wiltshire Council now driving the issue. The action is now to establish where Wiltshire Council stands with respect to street lighting. Informal contact with Wiltshire Council has led to the understanding that Wiltshire Council will be leading towards measured light reductions across the county. Official notification has not been received, therefore, the Clerk will inform Wiltshire Council that Winterbourne Stoke Parish Council wishes to carry out a trial of a lights-off period between midnight and 5am. This action has been stalled for several months with no cooperation from Wiltshire Council; it was decided that the Clerk would write to Wiltshire Cllr Henry and ask if he can progress on our behalf</p> <p style="padding-left: 40px;">It was at this point that Mr West informed the meeting that he was going to record the meeting using a Dictaphone-style device; he was reminded that it is his right to do so and no objections were received from anyone present. He was offered the opportunity to place the device on the table to ensure a acceptable quality.</p> <p>c. (07/16-03) Cllr Dr Shuttleworth noted that many villages had “village gates” at their speed limit entry points and these both enhanced the presence of the speed limit sign and informed drivers that they were entering a possible area of conflict with other road users. The Clerk had established that Highways England (as the “owner” of the A303) would install “village gates”; however, they will not fund the installation. The Clerk would approach the Area Board for a grant to fund installation after it has been established whether or not planning permission is required.</p> <p>d. (03/18-02) The new litter bin has been installed in the play park. Action Closed.</p> <p>The old bin must be removed; Cllr Zack-McGoldrick said that he would take it to the local recycling centre.</p> <p>e. (01/17 – 07) The Clerk will discuss the Parish’s Emergency Plan with Mr Rennie. Unfortunately, the Clerk has been unsuccessful in making contact with Mr Rennie. Cllr Zacks-McGoldrick has made contact with Mr Rennie who is “on-board” but very busy</p>	<p>Action: Clerk - on-going</p> <p>Action: Clerk - on-going</p> <p>Action: Cllr Zacks-McGoldrick - (05/18-02)</p> <p>Action: Cllr Zacks-McGoldrick – on-going</p>

<p>f. (05/17 – 03) Cllr West raised the [old] topic of the St Peter’s Close pedestrian gate closure issue. The January 2018 minutes wrongly stated that this has long been tolerated as the benefits have outweighed the perceived problem – wrong gate. Cllr De Jonge agreed that there was indeed a problem but it may only be rectified by moving the gate post which is not an easy task. It was agreed that the gate would be locked closed until such time the problem can be rectified.</p> <p>g. (05/17 – 05) The defibrillator is housed in a substantial box and requires a 240v power supply. Cllr Dr Shuttleworth has had discussions with the owner of the garage and the Solstice Rest Public House is now the preferred option, subject to discussion with, and agreement by, the tenant. Cllr De Jonge liaised with the landlord and an electrician and the defibrillator is now installed on the A303 side of the Solstice Rest Public House. South Western Ambulance Service NHS Foundation Trust have been informed and it is now registered with them; the Clerk will check it monthly and inform SWASNFT. <u>Action Closed.</u></p> <p>h. (05/17 – 07) Cllr West suggested that, instead of village gates being erected at the 40 mph speed signs on the A303, flashing speed signs should be considered; as Shrewton has recently installed them, the Clerk contacted Shrewton Parish council for an indication of cost. Cllr Dr A Shuttleworth had been in discussion with the Chairman of Berwick St James Parish Meeting as they had purchased a SID with 50% funding from the Area Board – it is proposed that Winterbourne Stoke Parish Council part fund (25%) the cost of the Berwick St James Parish Meeting and share the use.</p> <p>i. (11/17-01) The yellow lines have been installed at the Church Street/A303 junction; however, it has been noted that they are asymmetric which means that cars can still park opposite the entrance to The Hall making access difficult. The yellow lines have been extended; however, the quality is poor which areas already having been worn away. The Clerk will contact Wiltshire Council to get them rectified.</p> <p>j. (11/17-03) The A303 traffic lights have been restored; however, nothing has happened with respect to worn road markings or the condition of the fibre ducting; Cllr Dr Shuttleworth investigated via his contact with Highways England who informed him that they intend to restore the road marking at a date to be determined. Highways England are also investigating the break-up of the foundation to the road surface on the A303 bridge. There is still a requirement for the old safety barrier and pedestrian crossing control box to be removed.</p> <p>k. (01/18-01) The play park is in need of a “spring clean”. It was agreed that parishioners would be encouraged to take part but it was further agreed to defer this until the safety surface had been replaced and there was a suitable weather window. Cllr Dr Shuttleworth will put an advert on the website calling for volunteers.</p> <p>l. (01/18-02) The dog mess problem has got worse – the Clerk will contact the Wiltshire Council dog warden for advice.</p> <p>m. (03/18-03) There had been a significant increase in the number of emails from Romania. Cllr Dr Shuttleworth contacted the website provider to get them blocked. <u>Action Closed.</u></p>	<p><u>Action:</u> Cllr De Jonge - on-going</p> <p><u>Action:</u> Cllr Dr Shuttleworth – on-going</p> <p><u>Action:</u> Clerk – on going</p> <p><u>Action:</u> Cllr Dr Shuttleworth - on-going</p> <p><u>Action:</u> Cllr Dr Shuttleworth - on-going</p> <p><u>Action:</u> Clerk – on going</p>
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	<p>n. (03/18-04) Cllr Dr Shuttleworth agreed to append the presentation given by Highways England at the preceding Annual Parish Meeting to the Parish Council website. It was agreed that all concerns would be taken forward in the Parish Council's return. <u>Action Closed.</u></p> <p>o. (03/18-05) A Parish Council representative is required for the A303 Community Forum in May; Cllr Dr Shuttleworth agreed to email details to cllrs. <u>Action Closed.</u></p> <p>p. (03/18-06) The Clerk raised the topic of the General Data Protection Regulation (GDPR) that will come in to force on 25th May 2018. At the request of Cllr West, the Clerk will email cllrs the GDPR regulation details and the Parish Council email policy. <u>Action Closed.</u></p>	
5	Planning Applications.	
	<p>18/04615/PNCOU. Prior Approval under Class Q – Proposed Change of Use of Agricultural Buildings to 2no. Dwelling Houses (Use Class C3) and for Associated Operational development. Barns at Fleming Farm, Homanton, Shrewton, SP3 4ER.</p> <p>Cllrs supported the application subject to access being improved especially with respect to sightlines and considering the future roadworks being considered in its vicinity.</p>	
6	Services including Recreation Facilities.	
	<p>Play Park. The grass has been cut; however, it has not been removed which is not in accordance with the contract. Additionally, clarification is required over the precise area being cut in the vicinity of the A303 telephone box and the periodicity of the cutting. The Clerk will contact the contractors.</p> <p>Broadband. Nothing to report.</p> <p>Website. Ex-Cllrs West's email will have to be retired. It will not be deleted as it is a record of fact.</p> <p>Telephone Box. The refurbishment is complete with effort from Ian West, Dave Hillier, Steve Fair and Barry France. Cllr A Zacks-McGoldrick will write a short article for the website.</p> <p>Defibrillator. See paragraph 4g. Additionally Cllr Dr A Shuttleworth reminded everyone that one of the conditions of having the defibrillator was training in the use of CPR would be made available to those parishioners who wanted it; he would put an article on the website to that effect.</p>	<p><u>Action:</u> Clerk - (05/18-03)</p> <p><u>Action:</u> Clerk - (05/18-04)</p> <p><u>Action:</u> Cllr Zacks-McGoldrick – (05/18-05)</p> <p><u>Action:</u> Cllr Dr Shuttleworth - (05/18-06)</p>
7	Highways & Byways.	
	<p>General. A whole raft of signs has appeared at the southern end of the village in the river next to the wooden foot bridge due to persons-unknown bathing/playing in the river. There is confusion over the right-of-access to this area as there has in the past been a ford here. Cllr Dr A Shuttleworth will write to Wiltshire Council via the Clerk for advice on access rights as this has the potential to be very problematic and divisive.</p>	<p><u>Action:</u> Cllr Dr Shuttleworth - (05/18-07)</p>

	<p>Church Street. Cllrs were reminded that the My Wiltshire app should be used in the first instance rather than waiting for Parish Council meetings to report issues.</p> <p>Existing A303. Nothing to report.</p> <p>Bypass. The meeting to discuss legacy issues has been moved to 28th June.</p> <p>Parishioners are reminded that they should keep a close eye on the Parish Council website for updates –</p> <p style="text-align: center;">www.winterbournestokepc.org.uk</p>					
8	Environment including Emergency Planning.					
	Nothing to report.					
9	World Heritage Site.					
	The next biannual meeting is in June.					
10	Police.					
	See Cllrs' reports Item 12.					
11	Finance.					
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Money in Account (at close of business 27 Apr 18):</td> <td style="text-align: right;">£17,226.11</td> </tr> <tr> <td style="padding-left: 20px;">Less un-cleared cheques:</td> <td style="text-align: right;">nil</td> </tr> </table> <p>The Clerk presented the Annual Financial report:</p> <ol style="list-style-type: none"> a. The Annual Governance Statement was discussed, approved unanimously and signed by the Clerk and Chairman. b. The Accounting Statement was discussed, approved unanimously and signed by the Clerk and Chairman, 	Money in Account (at close of business 27 Apr 18):	£17,226.11	Less un-cleared cheques:	nil	
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12	Reports from Councillors.					
	<p>Cllr R Watts attended the Amesbury Rural NTG meeting. The main points were:</p> <ul style="list-style-type: none"> • There is a new PCSO, • There is a major problem with parking outside schools, • “Warning Thieves Operate Here” signs are available, • Crime prevention talks are available to Parish Councils on request. <p>Cllr R Watts informed the NTG meeting that parishioners would like to see an increased police presence in the village – this will be considered subject to operational commitments.</p> <p>Cllr R Watts also attended the Amesbury Area Board. The main points were:</p> <ul style="list-style-type: none"> • Berwick St James have received a grant for 50% funding for a SID – see Item 4h. • A presentation was given on the Electoral Review where the number of electors per Unitary Cllr is being reviewed. 					

	<ul style="list-style-type: none"> Wiltshire Cllr Darren Henry gave a presentation called “Communities Together” about the influx of military personnel and the sharing of resources e.g. doctors and dentists. <p>Cllr Dr A Shuttleworth will be attending the annual Summer Solstice briefing on 8th June.</p>	
13	Correspondence received since the last meeting.	
	Cllrs have been unable to completely review the revised Standing Orders so they will be considered and approved ex-committee. Once agreed they will be put on the website.	Action: Clerk - (05/18-08)
14	Items to be discussed at the next meeting	
	The next Parish Council meeting will be on Tuesday 17 th July 2018 (note TUESDAY) at the Stonehenge Visitor’s Centre starting at 7:00pm; The meeting closed at 9:00 pm.	Action: All cllrs.

J H Carr
Clerk of the Council

17th July 2018

A Shuttleworth
Chairman of the Council

17th July 2018