

Winterbourne Stoke Parish Council

Meeting of the Winterbourne Stoke Parish Council held at the Stonehenge Visitor's Centre, Winterbourne Stoke on Monday 17th September 2018 at 7.00 pm

In Attendance: Parish Councillors: T Pywell, R Watts, A Zacks-McGoldrick, T Dengel
Wiltshire Cllr: D Henry
Apologies: Dr A Shuttleworth
Parishioners: I West, A West, J Batchelor
Clerk: J Carr

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| 1 | Opening Statement by the Vice-Chairman. |
| | Cllr A Zack-McGoldrick opened the meeting. |
| 2 | Co-Opting of New Councillor |
| | The vacant councillor's position is to be filled by Tony Dengel. The two elected councillors and one co-opted councillor confirmed that they were in agreement. Tony Dengel stated his acceptance of office to the Clerk, as the Council's Proper Officer, and signed the declaration of acceptance of office form. |
| 3 | Adjournment for Parishioners' Questions. |
| | Mr I West raised one question: Q. Who is responsible for the Parish Council's website? A. The Clerk responded that he administers the website ¹ ; however, neither he nor the cllrs are responsible for the website and there is a disclaimer to that effect on the home page. ¹ https://winterbournestokepc.org.uk/parish-council-policies-procedures-standing-orders/ - Email and Website Policy |
| 4 | To confirm the minutes from the Parish Council meeting held on 2nd August 2018. |
| | Acceptance of the minutes from the previous Parish Council meeting were proposed by Cllr R Watts, seconded Cllr A Zacks-McGoldrick and agreed and signed by the Vice-Chairman. |
| (13) | Report from Wiltshire Cllr D Henry |
| | Wiltshire Cllr D Henry asked if he could address the meeting early as he also wanted to attend another Parish's meeting - the Vice-Chairman agreed. Cllr Henry informed the meeting of the Wiltshire Council Boundary Review that was underway with the current stage due to finish on 5 th November with a public consultation to follow. The hope is Wiltshire Council retains 98 cllrs and that Cllr Henry's electoral area is unchanged although the Amesbury Area Board's area may increase. |
| 5 | To report, for information only, any matters arising from the minutes. |
| | The following actions were outstanding from the previous meeting: a. (09/15-02) Contact has been made with the Wiltshire Council "lighting man" (Stuart Brown). The current lights in Church Street are too old to have adaptive lighting retro-fitted and would have to be replaced with new LED units; the cost is currently prohibitive. Cllrs agreed that this should be revisited once the northern bypass has been completed as Wiltshire Council would then adopt the "old" A303 through the village and work would be required to change |

the lighting on that stretch of road when Church Street could also be reviewed.

Action Closed.

b. (07/16-03) Cllr Dr Shuttleworth noted that many villages had “village gates” at their speed limit entry points and these both enhanced the presence of the speed limit sign and informed drivers that they were entering a possible area of conflict with other road users. The Clerk had established that Highways England (as the “owner” of the A303) would install “village gates”; however, they will not fund the installation. The Clerk would approach the Area Board for a grant to fund installation after it has been established whether or not planning permission is required.

c. (05/18-02) The old bin in the play park has been removed. **Action Closed.**

d. (01/17 – 07) The Clerk will discuss the Parish’s Emergency Plan with Mr Rennie. Unfortunately, the Clerk has been unsuccessful in making contact with Mr Rennie. Cllr Zacks-McGoldrick has made contact with Mr Rennie who is “on-board” but very busy

e. (05/17 – 07) Cllr West suggested that, instead of village gates being erected at the 40 mph speed signs on the A303, flashing speed signs should be considered; as Shrewton has recently installed them, the Clerk contacted Shrewton Parish council for an indication of cost. Cllr Dr A Shuttleworth had been in discussion with the Chairman of Berwick St James Parish Meeting as they had purchased a SID with 50% funding from the Area Board – it is proposed that Winterbourne Stoke Parish Council part fund (25%) the cost of the Berwick St James Parish Meeting and share the use. Further discussion with the Chairman of Berwick St James Parish Meeting revealed that this was not an option.

f. (11/17-01) The yellow lines have been installed at the Church Street/A303 junction; however, it has been noted that they are asymmetric which means that cars can still park opposite the entrance to The Hall making access difficult. The yellow lines have been extended; however, the quality is poor which areas already having been worn away. The Clerk will contact Wiltshire Council to get them rectified.

g. (11/17-03) The A303 traffic lights have been restored; however, nothing has happened with respect to worn road markings or the condition of the fibre ducting; Cllr Dr Shuttleworth investigated via his contact with Highways England who informed him that they intend to restore the road marking at a date to be determined. Highways England are also investigating the break-up of the foundation to the road surface on the A303 bridge. There is still a requirement for the old safety barrier and pedestrian crossing control box to be removed.

h. (01/18-02) Since the Chairman made contact with and met the Dog Warden in the village to discuss the issue signs were erected. It was agreed that the problem has reduced on Church Street but the meadow walk to Berwick St James is still bad.

Action:

Clerk - on-going

Action:

Cllr Zacks-McGoldrick – on-going

Action: Cllr Dr

Shuttleworth – on-going

Action:

Clerk – on going

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Clerk – on going

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| | <p>i. (05/18-05) The telephone box refurbishment is complete with effort from Ian West, Dave Hillier, Steve Fair and Barry France. Cllr A Zacks-McGoldrick will write a short article for the website.</p> <p>j. (05/18-07) One of the conditions of having the defibrillator was training in the use of CPR would be made available to those parishioners who wanted it; he would put an article on the website to that effect.</p> <p>k. (05/18-08) A whole raft of signs has appeared at the southern end of the village in the river next to the wooden foot bridge due to persons-unknown bathing/playing in the river. There is confusion over the right-of-access to this area as there has in the past been a ford here. Cllr Dr A Shuttleworth will write to Wiltshire Council via the Clerk for advice on access rights as this has the potential to be very problematic and divisive.</p> <p>l. (07/18-01) Training has been identified for Cllrs on 27th October; attendance has been requested of Cllrs. The Clerk will book places as necessary.</p> <p>m. (07/18-03) The Clerk would arrange insurance cover, on behalf of the Events Committee, through Community First once an equipment value is known.</p> | <p>Action: Cllr Zacks-McGoldrick – on going</p> <p>Action: Cllr Dr Shuttleworth – on going</p> <p>Action: Cllr Dr Shuttleworth – on going</p> <p>Action: Clerk- on going</p> <p>Action: Clerk- on going</p> | | | | | | | | | | | | | | | | | | | | | |
| 6 | Parish Council Administration | | | | | | | | | | | | | | | | | | | | | | |
| | <p>Publications: Adoption of the Vexatious Complaints Procedure was ratified.</p> <p>Training: Training has been found for Cllrs – 4 out of 5 Cllrs are currently available. No training has been found for the Clerk as Clerk’s training is targeted at new Clerks – the current Clerk has been in post since 2004.</p> <p>Finance: Money in Account (at close of business 24 Jul 18): £12,294.57</p> <table border="0" data-bbox="419 1346 1203 1637"> <tr> <td style="padding-left: 20px;">Less un-cleared cheques:</td> <td style="padding-left: 20px;">Dr A Shuttleworth</td> <td style="text-align: right;">£80.00</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Defib installation</td> <td style="text-align: right;">£144.00</td> </tr> <tr> <td style="padding-left: 20px;">Bills awaited:</td> <td style="padding-left: 20px;">HMRC (PAYE)</td> <td style="text-align: right;">£127.20</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Bawdens</td> <td style="text-align: right;">£105.44</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Playpark Fence</td> <td style="text-align: right;">£700.00</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Clerk</td> <td style="text-align: right;">£191.04</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Yellow lines</td> <td style="text-align: right;">£500.00</td> </tr> </table> | | Less un-cleared cheques: | Dr A Shuttleworth | £80.00 | | Defib installation | £144.00 | Bills awaited: | HMRC (PAYE) | £127.20 | | Bawdens | £105.44 | | Playpark Fence | £700.00 | | Clerk | £191.04 | | Yellow lines | £500.00 |
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| 7 | Planning Applications. | | | | | | | | | | | | | | | | | | | | | | |
| | No applications received. | | | | | | | | | | | | | | | | | | | | | | |
| 8 | Services including Recreation Facilities. | | | | | | | | | | | | | | | | | | | | | | |
| | <p>Play Park. The fence adjoining the St Peter’s Close pedestrian gate has collapsed and requires replacing. The Clerk will contact Stonehenge Forestry & Landscape for advice.</p> <p style="padding-left: 40px;">PMN – the Clerk contacted Stonehenge Forestry & Landscape; a quote for repair of £700 was received. Cllrs agreed to this expenditure.</p> <p style="padding-left: 40px;">Action Closed.</p> <p>IT inc Broadband and Website. Nothing to report.</p> | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>Notice Board. Cllrs have discussed a replacement notice board via emails and a decision is required. Cllr Watts will reinvigorate the discussion and present a decision at the next meeting for ratification.</p> | <p>Action: Cllr Watts – (09/18-02)</p> |
| 9 | <p>Highways & Byways.</p> <p>General. The Clerk will apply to the CATG for replacement street signs.</p> <p>The CATG required more information before they were prepared to authorise a 20mph speed limit on Church Street – it is requested that a representative of the Parish Council should attend the next meeting to put forward the case for a reduced speed limit. A volunteer is requested to attend the next meeting on 12th November 2018.</p> <p>Current A303. Nothing to report.</p> <p>A303 Scheme. The Chairman and Clerk had a meeting with Highways England on 22nd August 2018 to start shaping a statement of common ground between Winterbourne Stoke Parish Council and Highways England. A report had not been received at the time of this meeting.</p> <p>Parishioners are reminded that they should keep a close eye on the Parish Council website for updates –</p> <p style="text-align: center;">www.winterbournestokepc.org.uk</p> | <p>Action: Clerk - (09/18-03)</p> <p>Action: All Cllrs – (09/18-04)</p> |
| 10 | <p>Environment including Emergency Planning.</p> <p>Nothing to report.</p> | |
| 11 | <p>World Heritage Site.</p> <p>Nothing to report.</p> | |
| 12 | <p>Police.</p> <p>Nothing to report.</p> | |
| 13 | <p>Reports from Councillors.</p> <p>Cllrs: Nothing to report from cllrs.</p> <p>Village Events Committee: The Clerk briefed Cllrs on behalf of the Village Events Committee. Cllrs were told:</p> <ul style="list-style-type: none"> • A report is awaited from the accountants. • A bank statement is required. • Cllr Dengel and the Clerk carried out a check of assets to facilitate the drawing up of an inventory for insurance purposes. • Insurance is still outstanding. • Several items were perceived missing – these have since been recovered from safe-keeping. • An extraordinary meeting will be called once the accounts have been “zero’d”. | |
| 14 | <p>Correspondence received since the last meeting.</p> <p>Nothing to report.</p> | |

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| | The next meeting | |
| | The next Parish Council meeting will be on Monday 19 th November 2018 at the Stonehenge Visitor's Centre starting at 7:00pm; the FY 19/20 precept will be discussed and approved. The meeting closed at 7:50 pm. | Action: All cllrs. |

J H Carr
Clerk of the Council

19th November 2018

Dr A Shuttleworth
Chairman of the Council

19th November 2018