

The following is a summary of business conducted at the Winterbourne Stoke Parish Council meeting on Monday 25th November 2019. It is a placeholder document that will be replaced in the formal record once the meeting is reconvened, the business conducted and the formal Minutes produced.

*The Winterbourne Stoke Parish Council meeting of Monday 25th November was opened at 7pm by the vice-Chairman, Cllr Richard Watts.*

*In his opening statement the vice-Chairman read a short obituary for Douglas West, a past parish and district councillor.*

*Cllr Dr Andrew Shuttleworth then raised a point-of-order to call forward an important and urgent item from later in the agenda – the Parish Children’s Christmas Party.*

*Following a discussion and a decision to grant monies towards the party the Clerk read out the resignation letter from Cllr Tony Zack-McGoldrick which was in reaction to an alleged “...verbal and physical assault...” - issues that fell outside the Parish Council’s ability to resolve.*

*The details behind these allegations were not discussed, as the Clerk informed the meeting that it was the subject of a police investigation and any discussion could prejudice this.*

*Cllr Dr Andrew Shuttleworth read out the relevant section of Local Government Association’s “Councillor’s Guide to Handling Intimidation” to help explain the actions being taken, particularly the consequences of the duty of care owed by the Parish Council to its employee, the Councillors and parishioners.*

*It was decided that it would be best if the meeting was adjourned until the police investigation was completed. The meeting adjourned at 7.12pm.*

The Parish Council Meeting will be resumed once the situation is deemed acceptable and is better understood. The statutory notice period for this will be given and the meeting advertised as normal.